

IN THE MUNICIPAL COURT OF THE CITY OF LAWRENCE, KANSAS

CITY OF LAWRENCE,

Plaintiff

VS.

Case No. _____

_____,
Defendant.

NOTICE OF APPEAL

TO THE CITY OF LAWRENCE, KANSAS:

Take notice that the above named defendant does appeal to the District Court of Douglas County, Kansas, from the judgment rendered and made in the above-entitled action on the _____ day of _____, 20____, by the Municipal Court of Lawrence, Kansas, whereby said Court adjudged defendant guilty of _____ and fined said defendant \$_____ and sentenced said defendant to _____. In order to perfect the defendant's appeal, the defendant must post an appearance bond in the amount of \$94.50 within fourteen (14) days of sentencing.

Dated this _____ day of _____, 20_____.

Defendant (or attorney)

CERTIFICATE OF SERVICE

I hereby certify that I have provided a copy of this Notice of Appeal to the Lawrence City Prosecutor's Office and, as a courtesy, to the Lawrence Municipal Court on this _____ day of _____, 20_____.

Defendant (or attorney)

DEFENDANT INFORMATION SHEET

(complete and submit when filing Notice of Appeal at Lawrence Municipal Court)

This information will be entered into the
Kansas Judicial Branch electronic filing system to initiate your appeal in District Court.

First Name: _____

Middle Name: _____

Last Name: _____

Name Suffix: _____

Gender: _____

Race: _____

Ethnicity: _____

Eye Color: _____

Hair Color: _____

Height: _____

Weight: _____

SSN: _____

DOB: _____

Driver License/ID #: _____

Driver License State: _____

Phone: _____

Email: _____

Address: _____

City: _____

State: _____

Zip: _____

Attorney Name: _____

IN THE MUNICIPAL COURT OF THE CITY OF LAWRENCE, KANSAS

APPELLATE PROCESS FOLLOWING A CONVICTION

If you were convicted in the municipal court and wish to contest this conviction, you have the right to file an appeal, pursuant to Kansas law, specifically K.S.A. 22-3609, K.S.A. 12-4601 and K.S.A. 12-4602. The Judge will establish an appearance bond to ensure that you will appear in district court should you choose to file an appeal. **Such appearance bond must be paid at the time of filing the appeal.**

If you wish to file an appeal, you have 14 calendar days to do so. All appeals from the City of Lawrence Municipal Court will be heard in the Douglas County District Court, located at 111 East 11th Street in Lawrence, Kansas. This appeal would allow you to have a new trial on the original complaint from municipal court. Your case would be tried to a District Court Judge, or in some circumstances, you may request a jury trial.

Should you choose to appeal, you are required to file a Notice of Appeal **and** you are required to pay the appearance bond. This may be done at either the Douglas County District Court or at the Lawrence Municipal Court. The Municipal Court Judge has set an appearance bond in the amount of **\$94.50**. This appearance bond must be paid in cash. The appearance bond must be posted (paid) in order to file your appeal correctly. You are required by law to provide notice of your appeal to the city prosecutor. The court clerk of the Lawrence Municipal Court has a Notice of Appeal form you may fill out that includes all of the required information.

If you pay your fine imposed by the Judge, you may be waiving your right to appeal.

Once you file the Notice of Appeal and pay the appearance bond and your appeal is filed in Douglas County District Court, you will be provided with a court date on which you must appear in Douglas County District Court. If you fail to appear at that time, or at any other time during the course of your appeal, in all likelihood, your appearance bond will be forfeited and the case will be returned to the Lawrence Municipal Court for execution of the fine and/or sentence that was initially imposed.

Please be advised that if you are convicted on appeal, the District Court Judge may assess penalties less than, equal to, or greater than those imposed by the Municipal Court.