

Lawrence Regional Airport Non-Movement Area Driver Rules & Acknowledgement

As a condition of operating a vehicle or equipment on the Air Operations Area (AOA), all drivers shall comply with the following:

General

- Operate vehicles in a safe, courteous, and professional manner at all times.
- A valid driver's license is required when operating any motor vehicle.
- Driving privileges are a privilege and may be suspended or revoked at any time.
- Follow all lawful instructions issued by the Airport General Manager, Airport personnel, Fire Department, Police Department, or other emergency responders.
- Comply with all Airport Rules and Regulations.

Vehicle Requirements

- Vehicles shall be maintained in safe operating condition.
- Vehicles shall display company identification when required.
- Required warning lights and beacons shall be operational.
- Headlights shall be used during nighttime and low visibility conditions.
- Secure all loads to prevent Foreign Object Debris (FOD).

Speed Limits

- Maximum speed on the non-movement area is **15 MPH** unless otherwise posted.
- Maximum speed within **50 feet of any aircraft or building is 5 MPH.**
- Operate at a slower speed whenever conditions warrant.

Aircraft Right-of-Way

- **Aircraft ALWAYS have the right-of-way.**
- Never drive in front of a moving aircraft.
- Stop whenever necessary to allow aircraft to taxi.
- Remain alert for aircraft with rotating beacons illuminated.

Foreign Object Debris (FOD)

- Keep ramps, aprons, and vehicle routes free of debris.
- Immediately remove FOD when safe to do so or notify the Airport.
- Report fluid leaks or other hazards immediately.

City Hall

6 East 6th Street
PO Box 708
Lawrence, KS 66044

785-832-3000
lawrenceks.gov

MAYOR

Bradley R. Finkeldei

VICE MAYOR

Michael Courtney

COMMISSIONERS

Michael Dever
Kristine Polian
Amber S. Sellers

Non-Movement Area Driver Review Form

Restricted Areas

- Non-Movement Area drivers **shall not enter any taxiway, runway, runway safety area, or other movement area** unless:
 - They possess current Movement Area Driver authorization, **or**
 - They are under escort by an authorized Movement Area Driver.
- **Crossing a runway or taxiway without authorization may result in immediate suspension of driving privileges.**

Communications

- Non-Movement Area drivers are **not authorized** to self-operate on movement areas.
- If unsure whether an area is a movement area, stop and contact the Airport General Manager before proceeding.
- Report unsafe conditions, accidents, or emergencies immediately.

Gates

- Never allow unauthorized persons or vehicles access through an airport gate.
- Ensure gates close completely after entering or exiting.
- Do not prop open gates.

Parking

- Park only in approved locations.
- Never block aircraft, taxi routes, fire lanes, hydrants, gates, or emergency access routes.
- Do not park within aircraft safety areas.

Cell Phones / Distractions

- Do not text while operating a vehicle.
- Minimize distractions while driving.
- Give full attention to vehicle operation and surrounding aircraft activity.

Weather

- Exercise additional caution during rain, snow, ice, fog, or reduced visibility.
- Reduce speed when conditions warrant.

Accidents and Incidents – Submit to the Airport General Manager as practical

Immediately report:

- Vehicle accidents
- Aircraft damage
- Fuel spills
- Property damage
- Injuries
- FOD hazards
- Security concerns

Non-Movement Area Driver Review Form

Violations

Failure to comply with these rules may result in:

- Verbal warning
- Written warning
- Suspension of AOA driving privileges
- Revocation of airport driving authorization
- Additional action permitted under Airport Rules and Regulations



Driver Acknowledgement

I acknowledge that I have reviewed and understand the Lawrence Regional Airport Non-Movement Area Driver Rules. I understand that operating a vehicle on the Airport is a privilege, not a right. I agree to comply with these rules and understand that failure to do so may result in suspension or revocation of my airport driving privileges.

Printed Name: _____

Company/Hangar: _____

Signature: _____

Date: _____

For Office Use Only

Reviewed by: _____
(Initials)(Signature)

Date: _____

Approved by: _____
(Initials)(Signature)

Date: _____